

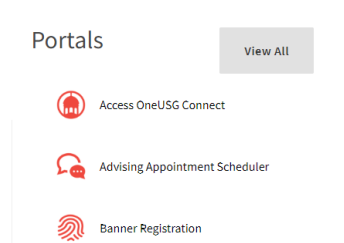
College of Nursing & Health Sciences


How to Schedule an Appointment & View Walk-In Times

Step 1: Go to the **VSU** home page - www.valdosta.edu

Step 2: Sign in to your **MYVSU** with your VSU email and password

Step 3: Go to the bottom right side of your page titled "Portals" and **click** on "View All"



Step 4: Click on "Advising Appointment Scheduler" 

Step 5: Complete the **New Client Form**, select the **Create Account** button at the bottom of the page

Step 6: Follow the instructions to register for an account

Step 7: Once you sign in, select "Nursing and Health Science Advising Center" from the drop down menu. Look for the name of your advisor

You will see two rows for each day:

Appointments – the white spaces means those times are available for appointments. Click on the white box to create an appointment.

Walk-ins – The white boxes represent walk-in hours. You cannot make an appointment during walk-in hours, just come by our office on the fourth floor (Room 4002) of the Health Sciences and Business Administration Building on North Campus.

Please call our advising center at (229) 253.2866 should you need further assistance.