



University Assessment Committee
Meeting Minutes

Date: May 16, 2012

Time: 2:30 – 3:30 PM

Location: Odum Library Room 2619

The University Assessment Committee (UAC) meeting was called to order on Wednesday, May 16 at 2:35 pm in the HUB Room 2619 (Odum Library) by Dr. Michael Black (Chair).

Members present: Dr. Michael Black (Chair), Dr. Bryon Brown, Mrs. Melinda Cutchens, Dr. Peggy Moch, Dr. Ray Elson, Dr. Lynn Minor, Mr. Shawn Phippen, Dr. Deborah Robson, Ms Ginger Williams

Members absent: Dr. Christy Coons-Yates, Dr. Colette Drouillard, Mr. James Holland, Mr. Stanley Jones, Dr. Hanae Kanno, Dr. Jane Kinney, Mr. John Trombetta

Others present: Mr. Barrie Fitzgerald and Ms. Pat Rozier

The April 18, 2012 minutes meeting were approved.

Old Business

The Committee met in the HUB Room 2619 (Odum Library) for additional training to review Academic and Administrative IERs/IEPs.

New Business and Announcements

On April 27, the Planning and Budget Council (PBC) approved the position for a Coordinator of Institutional Effectiveness. The job description for the position is being finalized.

The Comprehensive Program Review pilot process is in the final stages for 2011-12. The Deans' Council will meet on July 6, 2012 to review the Program Review submissions and make their recommendations. The Provost and Vice President for Academic Affairs will make the final evaluation and recommendations for programs.

Academic Affairs will be instituting a new Annual Data Report effective next year. The institutional effectiveness plan and report components will be incorporated into this annual data report.

Dr. Black asked the committee about whether they would like for the reports and plan to be submitted via an assessment portal or for them to be posted on the UAC's website. The committee decided to continue to post on the UAC website until after the implementation of the new annual data report and Digital Measures system. Strategic Research will post the 2011-12 documents for the committee.



University Assessment Committee
Meeting Minutes

An IEP/IER three-year review rotation schedule was suggested. Strategic Research will prepare and share with UAC members.

Ms. Ginger Williams will replace Deborah Davis as the UAC member representing Odum Library.

There was discussion about the summer meeting schedule. We will hold another session like this for our June 20 meeting but make it an optional meeting. Those who believe they have sufficient exposure do not need to attend. Our July 18 meeting is cancelled and we will resume our regular schedule on August 15.

The meeting adjourned at 3:34 p.m.