



## University Assessment Committee

### Agenda

West Hall Room 118

Wednesday, Aug 21, 2013 - 2:30 – 3:30pm

[www.valdosta.edu/uac/](http://www.valdosta.edu/uac/)

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### Mission Statement

*To foster an environment of continuous improvement in student learning and provision of services to the VSU community through the use of active, ongoing, and constructive assessments.*

## I. Introduction of Members

### Committee Chair/Academic Affairs

Michael Black, Director of  
Institutional Effectiveness

### President's Division

Melinda Cutchens, Administrative  
Specialist, Office of the President

### Student Affairs

Shawn Phippen, Associate Director of  
Campus Recreation

### University Advancement

Bonnie Martin, Director of Advancement  
Services

### Finance & Administration

Christy Coons-Yates, Director of Operations  
& Special Projects

### College of Arts & Sciences

Peggy Moch, Professor of Mathematics &  
Computer Sciences

### Langdale College of Business Administration

Ray Elson, Professor of Accounting

### College of the Arts

Deborah Robson, Associate Professor of  
Communication Arts

### College of Nursing & Health Sciences

James Holland, Assistant Professor of  
Nursing

### Dewar College of Education & Human Services

Lynn Minor, Director, Program and Unit  
Assessment

### Odum Library

Ginger Williams, Reference Librarian

### Social Work

Hanae Kanno, Assistant Professor of Social  
Work

### Master of Library and Information Science Program

Colette Drouillard, Assistant Professor of  
Information Studies

### General Education

Byron Brown, Professor of English

### Ex Officio

Jane Kinney, Professor of English and  
Catalogue Editor

## II. Approval of April 24, 2013 minutes

## III. Committee Service to the University

The UAC can assist our institution by improving assessment reporting procedures as well as evaluate the assessments themselves to ensure that departments are collecting meaningful data and using it for continuous improvement of their programs.

- Regional accreditation requires institutional commitment to the concept of quality enhancement through continuous assessment and improvement.

*SACS Standard 3.3 - Institutional Effectiveness*

- 3.3.1 The institution identifies expected outcomes, assesses the extent to which it achieves these outcomes, and provides evidence of improvement based on analysis of the results in each of the following areas: (Institutional Effectiveness)

- 3.3.1.1 educational programs, to include student learning outcomes
- 3.3.1.2 administrative support services
- 3.3.1.3 educational support services
- 3.3.1.4 research within its educational mission, if appropriate
- 3.3.1.5 community/public service within its educational mission, if appropriate
- Collaboration with units/departments for specific professional accreditation (distributed)
- Collaboration with other on-campus entities (i.e., General Education Council, college assessment committees)
- *Levels of Assessment: From the Student to the Institution* (distributed; also available at <http://www.aacu.org/pdf/LevelsOfAssessment.pdf>)

#### **IV. Activities since last meeting**

- Prepared 2012-13 UAC Annual Report (sent through intercampus mail to all UAC members and also posted on our UAC website)
- Working with MLIS program to review their professional accreditation self-study.
- Complete College Georgia 2012-13 Status Report (will be posted online soon <http://ww2.valdosta.edu/planning/ccg.shtml>)
- With College of Education, investigated a longer-term solution for storing IEPs/IERs.
- Offered Digital Measures training for recording faculty credentials and posting course syllabi
  - Handouts (distributed) and narrated instructions are online at <http://ww2.valdosta.edu/sacs/FacultyCredentials.shtml>
- Undergraduate Research Council awarded funding for 7 QEP projects: <http://ww2.valdosta.edu/sacs/qep/iterationtwo.shtml> Met with project coordinators on August 9 to discuss project and student learning assessment.

#### **V. Goals/Plans for 2013-14**

- Memo requesting Institutional Effectiveness Reports and Plans sent July 26; due date Sept. 30.
  - Rotation for Review of Institutional Effectiveness Reports and Plans distributed. This schedule is subject to change; I.E. reviews all reports and plans each year.
  - Recommendations for completing IEPs/IERs (distributed)
- Requested LiveText accounts for each department and division to store IEPs/IERs, comprehensive program reviews, core curriculum assessments, and other documents related to assessment.
- Convert UAC and SACS websites to new webserver (Cascade format).
- What else do you see us accomplishing in '13-14?

#### **VI. Other announcements**

- Changes in University administrative structure.
- A draft of VSU's 2013-2019 Strategic Plan is posted online at <http://ww2.valdosta.edu/planning/strategicplanning.shtml>
- Update from the General Education Council.
- Innovations in Teaching and Learning panel and workshops: November 7 and 8, U. Center.

#### **VII. Meeting Schedule for Fall 2013 – West Hall Room 118**

Schedule meeting dates and times

Wed., Aug 21 – 2:30 – 3:30pm

Wed., Sept 25 – 2:30 – 3:30pm

Thurs., Oct 17 – 10:30 – 11:30pm

Tues., Nov 26 – 10:00 – 11:00am

Dec. - to be scheduled if needed

#### **VIII. Adjournment**