



## University Assessment Committee

October 30, 2017 Minutes

[www.valdosta.edu/uac](http://www.valdosta.edu/uac)

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**Time:** 1:30pm – 2:30pm

**Location:** Nevins Hall Room 1060C

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**Members present:** Dr. Michael Black, Dr. Sudip Chakraborty, Dr. Aubrey Fowler, Mr. Michael Holt, Dr. Hanae Kanno, Mrs. Natalie Kuhlmann, Dr. Deborah Robson, Mrs. Niki Turley, and Dr. Terence Sullivan

**Members absent:** Dr. Michele Blankenship, Mrs. Melinda Cutchens, Dr. Jane Kinney, Dr. Peggy Moch, and Dr. Christy Yates

**Guest(s):** Pat Rozier

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Dr. Michael Black (Co-chair) called the University Assessment Committee (UAC) meeting to order on Monday, October 30, 2017 at 1:30 pm in Nevins Hall Room 1060C.

Dr. Black welcomed Dr. Michele Blankenship as the College of Nursing and Health Sciences representative.

**Approval of September 27, 2017 minutes** – The September 27, 2017 minutes were distributed. The minutes were approved. The motion was seconded.

Dr. Black informed the Committee on the status of the IERs and IEPs. As of October 26, 2017, 23 of 167 (13.7%) have been received.

Dr. Black is working on the assignments for 2017-18 IER and IEP review schedule and will send out to committee members. Instructions to access LiveText handout was distributed to view reports and plans. The website for online IER review forms: <https://goo.gl/zYig3k>. The link is also available on the UAC webpage.

Dr. Black attended the Assessment Institute in Indianapolis on October 22-24, 2017. The handouts are available at <http://assessmentinstitute.iupui.edu/> (Click on Program, select Handouts).

Mrs. Turley reported on the ad hoc advisory group to discuss e-portfolios. The Ad Hoc Advisory Group meet and discussed the different e-portfolios that are used on campus. Dr. Black added that he meet Dr. Kathleen Yancy (English Professor at Florida State University) who has written books about e-portfolios and would be receptive to inviting her to speak to VSU faculty about e-portfolios.

Dr. Black distributed a copy of the BOR System Office letter on the eTuition rate differential which will be reduced by 50% effective Fall 2018 for undergraduate programs.

The Office of Internal Audits sent out an email (dated 10/30/17) requesting information about all university committees. Dr. Black responded on behalf of UAC.



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Dr. Black held an optional training on reviewing IERs/IEPs for members desiring to remain for a refresher. The Committee worked in teams to review some sample reports and plans and then discussed as a group strengths and weaknesses of the sample reports.

## Announcements/Workshops

Workshop	Date	Time	Location
<b>Digital Measures Introduction</b>	December 1, 2017	11 am – 12 noon	Odum Library 2633
	January 5, 2018	10am – 11 am	Odum Library 2633
	February 5, 2018	2:30pm – 3:30 pm	Odum Library 2633
	March 6, 2018	10 am – 11 am	Odum Library 2633
	April 4, 2018	2:30 pm – 3:30 pm	Odum Library 2633

Atomic Learning – Writing your own learning outcome –

To login to Atomic Learning:

Select: MyVSU from any VSU webpage

Login: with your Active Directory account

Select: Atomic Learning

VSU SkillPort - <https://valdosta.skillport.com/skillportfe/main.action#whatshappening>

**The Budget Advisory Council (BAC)** will hold on-campus budget presentations for Cabinet members and Deans who will present their division/college’s funding request. Presentations will be at the University Center Theatre, Friday, November 3, 8:30-12:30.

**West Hall Room Changes** – West Hall is converting from a 3-digit numbering to the 4-digit numbering system. Room changes include:

Office	Old	New
President	117	1004
Hall of Fame Conference Room	118	1002
Academic Affairs	107	1013
Legal Affairs	125	1301
Modern & Classical Languages	128	1306
English	207	2109
Political Science	238	2306
Public Administration	229	2301

**UAC Meeting Schedule for Fall 2017** - Dates, times, and location(s):

Thursday, November 30, 2017

10:00 am – 11:00am

West Hall Room 1002

There being no further business, the meeting ended at 2:30 pm.