



University Assessment Committee

Agenda

West Hall 118

Wednesday, November 16, 2016

3:30 – 4:30pm

www.valdosta.edu/uac/

Mission Statement

To foster an environment of continuous improvement in student learning and provision of services to the VSU community through the use of active, ongoing, and constructive assessments.

I. Approval of October 20, 2016 Minutes

II. Business

- Syllabi Audit. Since October UAC, have collected a large amount of missing syllabi. Review of changes to Qualtrics form (one more time).
- IERs/IEPs review.
 - Reviewer assignments (handout distributed)
 - Login instructions for LiveText to access reports (handout distributed)

Missing the following (as of 11/16/2016):

- | | | |
|--------------------------------------|----------------------------|---------------------------------|
| • Chemistry (have report, need plan) | • Sullivan Literacy Center | • Information Technology |
| • Organizational Leadership | • Art Education | • Extended Learning |
| • MPA | • Dean's Office- Arts | • Athletics |
| • DPA | • BSN and MSN | • Creative Services (have plan) |
| • Political Science | • Dean's Office- Nursing | • Registrar |
| • Dean's Office – A&S | • Graduate School | • Financial Aid |
| • Center for Applied Research | • IDEA Center | • Admissions |
| • all LCOBA | • Testing | • Institutional Research |
| | • Adult Programs | • Legal Affairs |
| | • Access Office | • Social Equity |
| | • Centralized Advising | |
- Portfolium (www.portfolium.com)
USG now has a three-year contract with Portfolium for eportfolios, etc.

III. UAC Plans for Year 2016-17

Month	Meeting Topic	Continuing Work
September	-Orientation and Welcome -Ideas for the year -Syllabi audit (build review form in Qualtrics)	Mentor in your college and division to develop IERs and IEPs Fall faculty credentials review (IE



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Month	Meeting Topic	Continuing Work
	-News in Assessment (assessment newsletter) -I caught you assessing -Internal document about who is doing what types of assessments	Office)
October	Training and norming session- 2 administrative reports/plans Review syllabi audit Qualtrics form	Evaluate reports and submit in Qualtrics
November	Training/speaker Student Affairs assessment (UBI)	Evaluate reports and submit in Qualtrics
December	No Meeting	Evaluate reports and submit in Qualtrics

IV. Announcements/Workshops

Digital Measures Training – Odum Library 2633, Dec. 1, 2016, 10-11am

V. UAC Meeting Schedule for Spring 2017

Will send a doodle poll in early December.

VI. Adjournment