



# University Assessment Committee

## Minutes

February 25, 2019

1:30-2:30pm

Odum Library 1604

[www.valdosta.edu/uac](http://www.valdosta.edu/uac)

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### Mission Statement

*To foster an environment of continuous improvement in student learning and provision of services to the VSU community through the use of active, ongoing, and constructive assessments.*

*Members Present:* Michael Black, Terence Sullivan, Aubrey Fowler, Hanae Kanno, Peggy Moch, Michael Holt, Deborah Robson, Sudip Chakraborty

*Members Absent:* Natalie Kuhlmann, Michele Blankenship, Pepper Croft, Niki Turley, Yvonne Landers, Jane Kinney, Fanhoe Nie

Dr. Black called the meeting to order at 1:35pm.

I. Approved January 30, 2019 minutes.

### II. Continuing Business

- M. Black sent another reminder to 11 directors about missing IERs/IEPs on 02-19-19. He will ask Provost Smith to send a final request:
  - Dean's Office- The Arts  
Completed, just not submitted.
  - Dean's Office- Nursing & Health Sciences
  - Business Career Strategies Center [received 2-19-19]
  - MBA
  - Social Equity
  - Legal Affairs (have 2018-19 plan, need 2017-18 report)  
Completed, just not submitted.
  - Information Technology
  - Admissions
  - Alumni Relations
  - University Advancement [received 2-19-19]
  - eLearning (have 2018-19 plan, need 2017-18 report)  
J. Landau will complete.
- Review of 2017-18 IERs and 2018-19 IEPs
  - M. Black sent UAC feedback to 66 units.
  - 84 IERs and IEPs need UAC reviews done. UAC members present volunteered to read additional reports so we could finish the remaining 84 units.
- S. Chakraborty recommended an enhancement to the Qualtrics review form to allow for a reviewer to skip to the form's end if the report was not present. [Note: M. Black made this change on 2-26-2019.]
- Discussed Assessment All Stars for March 29, 2019. M. Black will send email invitation to units on Mar. 8. The UAC also requested some light refreshments for the event.
- Tour of Academic Support Center [T. Sullivan]



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#### III. Announcements/Workshops

- New Director for STEAM Center, Dr. Brian Gerber, will start 03-01-2019.
- President's Office and Academic Affairs Office will relocate back to West Hall in March 2019.
- VSU will pilot a new course evaluation platform in Spring 2019 with about 50 instructors.
- 2019 Assessment Institute (Oct. 13-15, 2019) Call for Proposals  
(<http://assessmentinstitute.iupui.edu/program/proposals.html>) due March 8, 2019.

#### IV. UAC Meeting Schedule for Spring 2019

- March 29, 2019, 10:00-11:00, West Hall Room 1002
  - Assessment All Stars
- April 29, 2019, 12:00-1:00, West Hall Room 1002
  - *Lunch provided to members of this dedicated and hardworking committee!*

V. The meeting adjourned at 2:05 so members could tour the new library renovations.

Minutes submitted by Michael Black, 02/26/2019.