



**COUNCIL ON STAFF AFFAIRS MEETING**  
**Minutes of Tuesday, June 9, 2009**

**1. Call to Order:**

Chair Richard Hammond called the meeting to order at 9:03 a.m. in the University Center Rose Room. Members present: Sherri Adams, Sue Bailey, Denise Bogart\*, Sharon Butcher, Bobby Flowers, Leighia Hammond, Richard Hammond, Judy Hart, Jennifer Harvey, Yvonne LeRoy-Landers, Shirley McClain, Mike McKinley, Jay Rickman\*, and Terence Sullivan. Guests in attendance were: Carolyn Glock, VSUPD and Jessica Klotz, Access Office. The following members were absent: Nolan Argyle, Rita Collins, Lauren Davis\*, Mike Hamm, Lisa Hayes, Regina Lee (Proxy - Judy Hart), Pat Rozier, Kathy Sundin (Proxy – Terence Sullivan) and John Wright. \*Signifies non-elected members. **Please send proxy if you cannot attend a meeting. Reminder postcards will be sent a few days before each COSA meeting.**

**2. SPECIAL ORDER OF THE DAY:**

a) ADP Update – Denise Bogart

Implementation has been extended to August 8 in order to work through problems. Denise reports we are on track.

**3. Approval of the Minutes of May 5, 2009 meeting of the Council on Staff Affairs.**

A motion was made and seconded to approve the minutes. The minutes were approved as printed.

**4. Approval of the Treasurer's Reports – Judy Hart**

Judy reported that the Fund 10 Account for May had an ending balance of \$491.54. The Foundation Account had an estimated ending balance of \$2657.21 pending expenditures for Baseball tickets and Employee of the Semester supplies and gifts. The Retirement Walkway Account had an ending balance of \$12,568.49 after expenditures for 19 retirement bricks. A motion was made and seconded to approve the Treasurer's report as read and passed unanimously.

**5. Standing Committees**

**A. *Membership Committee***

1. Employee of the Semester – Denise Bogart  
No report.

2. Elections – Mike McKinley

A motion was made and seconded to open nominations for the election of officers. Nominations were as follows: Secretary – Sue Bailey, Treasurer – Judy Hart, Parliamentarian – Carolyn Glock, Public Relations – Yvonne LeRoy-Landers, Goal Monitor – Sherri Adams. Mike made a motion to approve the officers as is.

The motion was seconded and the officers were approved.

B. *Staff Appreciation Week Committee* – Mike McKinley

No report.

C. *COSA on the Move* – Mike McKinley

D. *Welfare Committee*

1. Retirement Walkway – Bobby Flowers

a. Retirement Luncheon

The luncheon will be held on June 16 in the Magnolia Room. The cost is \$12 per person. The Retirement Association will be playing a bigger role in the future in putting the luncheon together. Contact Bobby if you want to help with the luncheon. Retirement Walkway issues need to be ironed out. Bobby will have more information to report in July.

b. Retirement Association – Judy Hart

The Retirement Association is helping with the luncheon and walkway and is interested in doing more in the future.

E. *Policy Committee* – Terence Sullivan

No report.

F. *Publicity Committee* – John Wright

No report.

G. *USG Staff Conference* – John Wright

No report.

**Ad Hoc**

a. TAP

No report.

**6. Miscellaneous Reports**

A. *Academic Scheduling/Procedures* – Bobby Flowers

No report.

B. *Benevolence* – Sue Bailey

Two deaths were reported.

C. *Editorial Board for the Alumni Voice* – Jennifer Harvey

Kate Heine continues to look for story ideas.

D. *Environmental Issues (EIC)* – Bobby Flowers

E. *Faculty Senate* – Richard Hammond

No report.

F. *Goal Monitor Report* –

No report. Sherri Adams was elected Goal Monitor.

G. *Parking Appeals Reports* – Mike McKinley

Mike reported that for May there were a total of 263 tickets written, with 197 upheld and 66 dismissed. He also reported that the old VSU buses will run until August and then be phased out. The new buses are great!

H. *President's Climate Commitment Committee* – Shirley McClain

No report.

I. *University Council* – Richard Hammond

Richard reported that Dr. Schloss talked about budget issues and furloughs. Furloughs are currently a university president's decision, but legislation may make furloughs mandatory. Dr. Schloss said he considers furloughs a last option. If budget cuts do not go above 8%, VSU will stay as is.

J. *Wellness* – Mike McKinley

Weight Watchers kicked off. Aerobics will begin June 15. Lorraine Schmertz from Curriculum, Leadership and Technology won the Walking Club cruise.

K. *Institutional Planning Committee* – Sherri Adams

No report.

**7. Report from the Chair** – Richard Hammond

A. *President's Cabinet*

Jay Rickman reported that Dr. Levy reiterated that furloughs have to be on the table because the legislature demands it. The Cabinet also dealt with a problem in the Fine Arts Building. The air system was redone and the intake is stronger. This is drawing smoker's cigarette smoke into the building and resulted in clothes kept in a wardrobe becoming smelly with smoke. Plant Ops is trying to help resolve the issue.

B. *USG Staff Council* – Bobby Flowers

No report.

C. *Planning and Budget Committee* – Terence Sullivan & John Wright

Several meetings have been cancelled, but the committee will meet this Friday, June 12.

**8. Unfinished Business**

COSA will have its Planning Retreat from 9 AM – 2 PM on Tuesday, July 14. Becky Murphy will provide someone from her office to help lead the retreat if Christy Coons-Yates is unavailable.

**9. New Business**

The committees list will be sent out to everyone for review for the next meeting.

**10. Other Business**

**11. Adjournment**

The meeting adjourned at 9:36 a.m.

**Please Recycle!**