

THE COUNCIL OF STAFF AFFAIRS

Minutes of October 11, 2005

1) Call to Order:

Chair Bobby Flowers called the meeting to order at 9:05 a.m. in the BioChem Building Conference room 3rd floor. Members present: David Bennett, Denise Bogart, Alice Carter, Bobby Elston, Steve Fesler, Bobby Flowers, Mike Hamm, Ann Holland, Mike McKinley, Beverly Sharpe, Patrick Smith, Angela Steele, and Tim Yorkey. Members Absent: Sharon Butcher, Honey Coppage, Stanley Jones, Bob Lee, Marshall McLane, Trisha Taylor, Shana Yorkey and Gerald Winningham. Quorum attained. Proxy sent by Diane Guess

2) Special Orders of the Day:

- a) Committee Assignments – Tim Yorkey passed out the COSA Committee Listing. The list will be updated by our next COSA meeting.
- b) COSA Goals- Tim Yorkey passed out the COSA Goals. The members reviewed the goals and decided to table sick leave until we receive information from the Board of Regents; the Walkway Committee will handle the retirement walkway; COSA on the Move will publicize existing social areas on campus that are currently available for staff use; Environmental Committee will assist with implementing the smoking policy; and Benevolence Committee will assist in times of emergency or crisis.

3) Approval of the Minutes from September 13, 2005: minutes were approved with one correction. Bobby Elston was present at the 9/13/05 COSA meeting.

4) Approval of Treasurer Reports from September 13, 2005:

Tim Yorkey gave the financial report for Shana Yorkey. The beginning of September balance of the Fund 10 Discretionary account was \$2,312.39. Digital camera -\$229.98, Posters -\$13.00; Estimated balance after Pending Activities- BBQ Posters \$30.00, August COSA minutes posters-\$13.00, Staff Day T-Shirt order forms-\$30.00; VSU Foundation-Discretionary –September Financial Activities-BBQ \$2571.25, Returned checks-\$42.00 & \$18.00; September Ending balance is \$14034.66. Financial report was motioned and second.

5) Standing Committee Reports

- a) Membership Committee – Bobby Flowers
 - 1) Employee of the Semester – David Bennett
 - 2) Elections – Mike McKinley

b) Staff Appreciation Day Committee – Tim Yorkey stated vendors need to be contacted. A contributor’s list was passed out.

c) Welfare Committee – Tim Yorkey

- 1) Retirement Walkway/Luncheon- Chair: Bobby Flowers
The Retirement Walkway Committee will meet this month.
- 2) COSA-On-The-Move Committee- Tim Yorkey

Bobby Flowers will check on discounted tickets for all staff for the game.

3) Staff Development Committee – Tim Yorkey –No Report

a) Staff Luncheon

1) Service Pin Awards

4) Benevolence – Shana Yorkey –Two deaths were reported.

6) **Miscellaneous Reports**

a) Faculty/Staff Campaign – Patrick Smith states contributions are below compared to last year.

b) State charitable Contribution Campaign – Bob Lee /Bobby Flowers said there was a Team Captain breakfast. The resources are very low.

c) Parking Appeals Report for September –Michael McKinley reported

276 tickets were given out, 111 upheld, and 165 dismissed.

7) **Report from the Chair**

a) Academic scheduling/Procedures

1. Holiday Scheduling – Bob Lee –working on 2007 and 2008 calendar

b) Faculty Senate- no report

c) University Planning Advisory Council – To become University Council-
Tim Yorkey

8) **Unfinished Business**

a) Sick Leave Bank –Dr Bogart – Table until we hear from Board of Regents

9) **New Business**

10) **Other Business**

a) Communication Survey –Bobby Flowers sent out emails to see what others have said

b) January 2006 Meeting-Bobby Flowers suggested we cancel the Executive & COSA meeting in January 2006. It was agreed.

c) Visitation Day is October 29th

Meeting Adjourned at 10:25 a.m.

Respectfully submitted,

Beverly F Sharpe

Secretary, Council on Staff Affairs

If you would like a paper copy of the minutes, please visit our
website at www.valdosta.edu/vsu/cosa or contact your COSA Representative