

**Council on Staff Affairs (COSA)**

**Minutes**

Tuesday, July 14, 1998

8:30 AM

President's Dining Room (Palms Dining Center)

Members present: Holly Decker, Hilda Spell, TR "Cat" Decker, Sandra Denson, John Anderson, Sammy Dees, Scott Doner, Ann Farmer, Hazel Hewett, Joe Hickey, Debra Holley, Tom Parnell, Beverly Sharpe, Gloria Tonsil, Tim Yorkey, Mary Ann Harris.

Member-At-Large: Grady P. Everett, Pat Rozier

Member excused: Nina Windham, Trudy Hyatt, Inman Grimsley

The COSA meeting was called to order at 8:40 AM.

Minutes from the June 9, 1998 were passed and approved with corrections under term of office, Area of Representation. Gloria Tonsil was left off the EEO 7 classification.

Treasurer's Report - no report

**Committee Reports**

- a. Elections/Employee Recognition - Holly Decker - No Report
- b. Welfare Committee - No Report
- c. Policy Committee - TR (Cat) Decker - No Report
- d. Recycling Committee - No Report
- e. Retirement Walkway Committee - No Report
- f. Salary Study Committee - No Report
- g. Staff Affairs Conference Committee- Beverly Sharpe - The next Staff conference meeting is July 30, 1998. Passed out a letter that was sent to Dr. Dunning suggesting subjects to speak on. Registration forms have been sent out and are available to all staff members. The banner is being made at this time.

**Report from the Chair**

A letter was sent to Dr. Bailey and other person in need to know that Holly Decker is the Chair. Nina Windham is the treasurer, and Cat Decker is the secretary. If there is any questions call Holly at 7179. Showed all the information that can be seen on the VSU/COSA web page. All committee chairs are required to be at the executive board meetings.

Old Business

Tim Yorkey pass over the chair to Holly Decker. Also parking of freshmen was discuss again. It was understood that freshmen were to park in the Sustella lot, but we were told that it was dropped and that COSA was to make a suggestion about this idea. We will get in touch with SGA President and Jill Ferrell.

#### New Business

Tom Parnell brought up the meeting that is to take place in the Odum Library July 29<sup>th</sup> at 1000 am to 1200 pm so staff members can ask questions that can be look into by the Master Planning Committee for the next ten years.

Change in the meeting place for COSA was voted on and approved. The executive board meeting will be in the Odum Library and the regular meeting will be in the Dogwood Room at the University Center at 8:30 a.m.

There is a new employee orientation program being started. Becky Murphy is putting this program together with information from other universities in the state. We will let everyone know more as this program processes.

#### Other Business

COSA needs to see if there are any suggestions from COSA for the Master Planning Committee. There being no further discussion or business, the meeting was adjourned at 9:40 a.m. and meet again on August 11, 1998 at Dogwood Room.

Respectfully submitted: Cat Decker