

VALDOSTA STATE UNIVERSITY COUNCIL ON STAFF AFFAIRS (COSA) Minutes - July 9, 1996

Present: Bill Bennett, Sandra Denson, Wanda DeWeese, Bill Filtz, Blake Griffin, Inman Grimsley, Mary Jane Keene, Tommy Moore, Bert Rodriguez, Pat Rozier, Patrick Smith, Jim Yates, Tim Yorkey

1. The meeting was called to order at 8:20 AM in the President's Dining Room, Palms Dining Center.
2. Minutes of the June 11, 1996 meeting were approved.
3. Treasurer's Report-No report since we have not received year end reports.
4. Dr. Bailey presented the Employee of the Quarter award to Ruby DeLaney. Eighteen other nominees were acknowledged which constitutes the largest list of nominations for the award. The other nominees were; Pat Jeter, Helen Weeks, Cay Watson, Carolyn Shaw, Ellen Roy, Lisa Queen, Betty Cole, Sage Archer, Patsy Pitts, Debbie Anderson, Jim Dutton, Raymond Andrews, Ruth Futch, Nina Hackworth, Melinda Cutchens, Margie Thompson, Freddie Studstill, Chris Youngblood

Dr. Bailey took several minutes to keep the council informed about the science building and the tuition waiver proposal of the Board of Regents. It appears that some form of tuition help will be given to employees within a year.

5. Committee Reports
 - o Communications/Elections-No Report
 - o Policy - No Report
 - o Welfare - No Report
 - o Parking Appeals- The parking enforcement operation is being reorganized to be in Auxiliary Services.
 - o Employee Recognition - No Report
 - o ByLaws - No Report
 - o Staff Development- The Advanced Directives seminar is being presented by Dr. Sarah Ellerbee. OIT is providing training on various software applications.
 - o Salaries Study- Information has been collected and is being processed.
6. Old Business

No report on the Staff Recognition Luncheon.

The parking situation with GHP is going very well this year.

7. New Business

A motion was passed to merge the existing ByLaws, Parking Appeals, and Staff Development committees into those committees defined in the ByLaws. A motion to add Employee Recognition as a standing committee was passed. Changes to the ByLaws will

be drafted by the Policy committee for the August meeting. Salary Study was continued as an ad hoc committee.

Volunteers and appointments filled the membership of the committees. Committee chairs will be selected and announced at the August meeting. The committee members tentatively are: Communications/Elections-Wanda DeWeese, Bill Filtz, Inman Grimsley, Tommy Moore, Paul Worth; Policy-Bill Bennett, Wanda DeWeese, Blake Griffin, Bert Rodriguez, Patrick Smith; Welfare-Joan Brooks, Mary Jane Keene, Tommy Moore, Pat Rozier, Beverly Sharpe, Jim Yates; Employee Recognition-Sandra Denson, Holly Decker, Hazel Hewett, Joe Hickey, Inman Grimsley; Salary Study- Sandra Denson, Pat Rozier, Beverly Sharpe, Patrick Smith, Tim Yorkey.

Herb Reinhard offered to have a Staff Recognition Day at one of the home games. The North Alabama game on October 5 was selected. The Welfare committee was appointed to get the information to employees and to promote the event. General admission tickets for staff will be only \$2.00.

8. Other Business

Withholdings from paychecks, for benefits, for July and August were discussed. Because there was nothing withheld from the July 5 check, the July 19 check will be the only one in July for withholdings. This situation could have caused all withholding to be taken from the July 19 check. The Business Office staff has worked a way for the August 2 check to cover half the amount due in July. Withholdings on the August 16 and 30 checks will cover the amount due for August.

Giving mementoes to exiting COSA members was discussed.

9. The meeting was adjourned at 10:00 AM

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