

## COUNCIL ON STAFF AFFAIRS MEETING AGENDA

9:00 a.m.

Teams – September 15, 2020

1. **Call to order**
2. **Roll call:** All representatives must sign/initial the attendance roster to be counted as present.
  - A. Reading of the proxies.
3. **Communication with Administration**
  - A. Dr. Richard Carvajal
4. **SPECIAL ORDER OF THE DAY**
5. Approval of the **August 18, 2020** meeting of the Council on Staff Affairs
6. **Treasurer's Report** – Jennifer Griffin
  - A. September 2020
7. **Report from the Chair**
  - A. COVID-10 task force update
8. **Staff Attendance and Participation**
  - A. Reminder to send in committee reports before Exec Committee meeting
9. **COSA Committees**
  - A. Policy – Obie Hall – **will report**
  - B. Elections – Obie Hall – No report
  - C. Social Recognition/Professional Development– Sheila Hall – No report
  - D. Budget & Finance/Fundraising – Jennifer Griffin – **will report**
  - E. Community Outreach – Paul Leavy – No report
  - F. Publicity – Sheila Hall – No report
10. **Faculty Senate Committees**
  - A. Academic Honors & Scholarship – Angie Gannon – No report
  - B. Academic Scheduling and Procedures – Obi Hall – No report
  - C. Athletics – Eric Callaway– No report
  - D. Diversity & Equity – Chis Griggs – No report
  - E. Educational Policies – Angie Gannon – No report
  - F. Environmental Issues – Dwayne Trouille – **will report**
  - G. Faculty Scholarship – Darius Anthony – No report
  - H. Faculty Senate – Paul Leavy – No report
  - I. Internationalization & Globalization – Jordan Thompson – No report
  - J. Library Affairs – Matt McIntyre – No report
  - K. Student Affairs – Paul Leavy – No report
  - L. Technology – Dwayne Trouille – No report
11. **University Wide Committees**
  - A. Budget Advisory Council –Mark McNalley – No report
  - B. Campus Safety – Hilary Willis– No report
  - C. Campus Wellness – Jordan Thompson– **will report**
  - D. Conflict Management – Terence Sullivan – **will report**
  - E. Dining Advisory – Sue Bailey/Jenni Shinpaugh – No report
  - F. Parking Advisory – Jennifer Griffin – No report
  - G. Parking Appeals – Paul Leavy – No report
  - H. Retiree Association – Julienne Jackson – No report
12. **Old Business**
13. **New Business**
14. **Adjournment**

**Proposal I <1>: <Committee Name Change>**

Submitted by: Obediah Hall

Proposed and Voted on by Policy Committee on: August 21, 2020

Presented to and Approved by the COSA Executive Committee on: September 1, 2020

Presented to COSA General Body on: September 15, 2020

**Background**

While reviewing the current committees the COSA President and Secretary suggested changing the Employee Appreciation committee from its current name to that of the Holiday Social committee. This is being suggested because COSA no longer officially oversees the appreciation event.

**Proposal I-1 <Committee Name Change>. Current By-Laws**

Only current mention of the name is Section III Part 2 iii Serves as Chair of the Employee Appreciation Day Committee

**Proposal I-1 <Committee Name Change>. Change to By-Laws**

~~Here by propose changing the VSU committee formally known as the Employee Appreciation committee to the Holiday Social committee, and so doing change the name of said committee in all locations or mentions.~~

Here by proposing splitting the current VSU committee Social Recognition and Professional Development into two committees: 1) Social Recognition & Public Relations Committee and 2) Professional Development Committee. The Public Relations Officer will serve as the chair for the Social Recognition Committee. The Chair Elect will serve as the chair for the Professional Development Committee.

The Social Recognition & Public Relations Committee: Chaired by the Public Relations Officer, will act as a liaison between the Council of Staff Affairs and the campus community. This committee is responsible for planning and/or supporting staff appreciation events and social events on an annual basis.

The committee is responsible for publicizing all events for the Council on Staff Affairs as well as providing information and resolutions made by the Council on Staff Affairs to the campus.

The Professional Development Committee: Chaired by the Chair Elect, is responsible for providing forums for recognizing the contribution of full-time employees to the University as well as to promote the professional development of full-time employees by providing programs and services designed to recognize the dedication of University employees. The committee is also responsible for coordinating, reviewing, and selecting recipients for the Staff Excellence Awards and the Blazer Book Awards.