

Council of Department Heads monthly meeting

April 24, 2018

Present: Edward Walker (Mng/Bus & Chair); Fred Downing (Phil/Rel), Darrell Ross (Soc/Anth/CJ), Robert Harding (POLS), Shaun Ault (Math), Krishnendu Roy (Comp Sci), Ofelia Nikolova (Mod/Class Lang), Linda Most (Library Sci), Sonya Sanderson (Kinesiology), Shirley Andrews (Elem Ed), Barbara Radcliffe (Middle, Secondary Reading), Leon Pate (Curriculum, Leadership, and Tech), Keith Waugh (Adult & Career Ed), Timothy Henkel (IDEA Center), Karin Roland (Econ/Fin), Kate Warner (Psych Counsel), Donna Sewell (Eng),

Absent: Jerry Merwin (Pub. Admin); James Baxter (Chem), Edward Chatelain (Physics), John Dunn (History), Corine LaGary Carter (Nursing), Bonni Cohen (Nursing), Fred Knowles (Native Amer Studies), Katherine Oglesby (Women/Gender Studies), Mizanur Miah (Soc Work), Hollis Barnett (Art), Mark Borzi (Comm), Doug Farwell (Music); Robert Gannon (Biology), Hudson Rogers (Intl. Business), Ron Stunda (Acct), Myers-Jennings (Comm Science/Disorders), Chere Peguesse (Student Success), Alicia Roberson (Cen Advising), Calvin Walker (Af Amer Studies),

Guest: Rebecca Murphy (HR), Bruce Curl (HR)

1. Meeting called to order at 4:03 pm by Ed Walker.
2. Minutes approved
3. Dr. Gravett reminded the Council of the new forms from Academic Committee were sent by email for review.
 - a. Faculty Senate approved a new policy for late withdrawal. Only WF will be for academic dishonesty and excessive withdrawals.
 - b. Updated attendance regulation, including new language for online attendance and official university-related absences. Will be in new catalogue.
4. Dr. Smith asked department heads to encourage faculty to attend graduation.
 - a. Announced summer enrollment is up 4.6% over last year.
 - b. Fall enrollment is down 0.6%.
 - c. Budget updates:
 - i. No tuition increase
 - ii. Tuition differential will be phased out over three years
 - iii. Budget up about \$350,000 over last year.
 - iv. Working on summer budget model.
 - v. Consistent messaging for students, especially first-generation.
 - vi. Question was raised regarding faculty summer teaching maximums. Informed that maximum is 33% of base salary.
 - d. Announced that the Karl Vinson Institute will be conducting a workload survey.
5. Krishnendu Roy gave an update on the new Dashboard application. Enrollment, admissions, credit hours, retention—progression—graduation, course availability, and degrees conferred.
6. Bruce Curl updated on HR director search. Search failed and will be reopened.
7. Kate Warner reported on progress toward embedding textbooks into registration process.
 - a. Described programs where students help students in dorms.
8. Discussion of new parking proposal.
9. Discussion of elections. Will be held in May.
10. Meeting adjourned at 4:58 pm.